s Relief-Organization for Grass root Reconstruction, Empowerment in Self-reliance . Systemance.

(PWS)

MEMORANDUM OF ASSOCIATION

NAME OF THE SOCIETY

The name of the society shall be PULSE WELFARE SOCIETY.

2. REGISTERED OFFICE

The office of the Society shall remain in the National Capital Territory of Delhi and at present is i following address:-

PWS

78-B.-DDA Flat

Mata Sundari Road,

New Delhi-2



AREA OF OPERATION

All India

4. AIMS & OBJECTS

The aims & objects for which the ocional established are under:-

- i) The society shall work for comprehensive human development by making people aware organised and active to make human life more humane just and better.
- To promote research, development and adoption to technology for improving the life working condition opportunities for granting employment of women, especially in rura areas, sluris/ bastis.

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- propagate scientific literacy to the rural masses, sensitize rural women, youths and scheduled castes, scheduled tribes, minorities, and other backward communities in the application of Science and Technology in rural development in particular and in everyday life in general.
- To aid and support deserving socially weaker or physically handicapped individual in procuring durable, sophisticated and scientifically manu actured modern standards aid and appliances that promote their physical, social, emotional and psychological rehabilitation and also to provide support to the aged (60yrs & above) by opening old home, day care centre, Mobile Medicare Units etc.
- v) To foster computer & Internet education among the rural/ST/SC/ Minorities population and it's application in the modern living particularly in the environment, agriculture and in biotechnology.
- vi) To undertake and participate in programmes pertaining to health, youth affairs & sports, employment etc. in the field of rural and urban development.
- vii) To undertake development & maintenance of national memorials and awareness among youths.
- viii) To stimulate peoples involvement and organise community action in the fields of social, economic, cultural and scientific development and to establish maintain and conduct weaving, knitting embroidery and other art centers for the development of women and to establish Khadi and Village industries programmes, agriculture, pisciculture, livestock eum piggery, poultry etc.
- To undertake scientific research and investigations and implement action oriented projects which would bring about direct and positive results in conserving the natural environment, reducing waste and its sale disposal, consuming less energy by using crosion, ensure

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mum recycling of all resources, protecting habitats and areas to allow natural

- To combat the menace of consumption of alcohol and drugs by creating awareness and educating people about the ill effects of alcohol and drug abuse, and to evolve culture specific modes for prevention of drug abuse and treatment and rehabilitation of drug addicts including involvement in the control programmes of STD/HIV/AIDS crisis.
- To work in co-operation with other local, national and international societies, institutions, organisations and any other group or individual in the pursuit of the aims and objects of the Society.
- xii) To organise camps, public meetings, seminars, conferences and mass programmes.
- x.ii) To undertake and promote in-country and out country adoption of children.
- viv) To undertake and promote various formal and non-formal educational activities and to run programmes for literacy awareness and cultural development.
- xv) To uptake various local, region, national and international issues related to human life from time to time for study analysis discussion and corresponding action.
- To educate, organize and activise people in overcoming the influence of traditional, social, economic, legal, administrative, cultural, psychological and other barriers which adversely affect the development and PWS of social and economic justice and human development.

To promote women and child development as also the voluntary movement in this area to provide assistance to enable project to overcome these difficulties and to run Hostel, Balwadi Centre, Crèche Centre etc. including rehabilitation of rape victims by providing financial help,

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Sching, vocational training & giving the victim a job of accommodation or short stay during Acu sub-judice period

viii) Leadopt and promote various social, cultural and welfare activities.

Without prejudice to the generality of the above aims and objects and for realization of the aims x) & objects of the society, the society shall have the power to acquire, receive, hold and dispose of property of any kind including cash donations, securities and negotiable instruments, by lease, construct and maintain buildings and to have right to equipment them suitably, to manage, transfer, mortgage pledge, sale and otherwise dispose of or deal with the property of the society in any manner what-so-ever, to enter into contracts for and in connection with any of the propose of the society, to raise loans, money and funds for and on behalf of the society and any other associated societies as per 4rd. rules

All the income earnings, moveable and immovable properties of the societies shall be solely utilised and applied towards the promotion of its aims and objects only set forth in the Memorandum of Association and no profit on there of shall be paid or transferred directly or indirectly by way of dividends, bonus profits or in any manner whatsoever to the present or past members of the society or to any persons or past members. Near ember of society shall have any personal ciaim on any moveable or unmovable properties of the society or make any profit

whatsoever by virtue of his / her/ its membership.

SOVERNING BODY

Governing body to whom the Management of the Society is entrusted as required under the Societies Registration Act 21 of 1860 as applicable to the National Capital Territory of Delhi is as follows:

S.No	Name	Address	Occupation	Designation
1.	Gopa Mukherjee D/o Late G. N. Bancrjee	106B, Rash Behari Avenue Kolkata – 700 029 West Bengal	Social Worker	President
2.	Abid Khan S/o-Akahar khan	36, Ward No-16. Darwha, Tq-Darwha, Dist-Yavatmal.	Social Worker	Vice President
3	Md. Habibur Rahaman S/o Emdadul Hoque	78-B.DDA. Flat. Mata Sundori Road. New Delhi-110002	Social Worker	Secretary
4	Md. Siraj Ahamed S/o Md. Najeruddin	H.No.: 69, Sangaiyum Pham P.O.: Wangjing Dist: Thoubal, Manipur State	Social Worker	Treasure.
5	Dr. Urmila Thakur D/o Avadh Thakur	Vill+P.O.: Dunhi Yaa Garhpura, Dist : Beginsarai State Bihar.	Social Worker	Member
5	MD. Razi S/o Shaphiudivin.	H.No. :74, Vill : Cohani, Tehsil - Shahabad dist. Hardio, State : Cohani	Social Worker	Member.
7	V. Venu Gopal S/o Sudarshan	H. No. – 11- 18 – 776 / 1, Viswakarma Veedhi, Kashibugga, Dist. Warangal – 506002, Andhra Pradesh	Social Worker	Member
	Bilasini Mahakud W/o Jugal Mahakud.	Vill-Ward-2.G.P Sambalpur.P.SDhanupali.Dist- Sambalpur.State-Orrissa.	Social worker	Member

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SIROUS PERSONS

We, the undersigned are desirous of forming a society namely PWS under Societies Registration Act 1969 and its amendment as applicable to the Nagaland in pursuance of the Memorandum of Association of the Society.

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Name	Address ()	Occupation	Signature	
Gopa Mukherjee D/o Late G. N. Banerjee	106B, Rash Behari Avenue Kolkata – 700 029 West Bengal	Social Worker	G. mukling	
Abid Khan S/o Akabar khan	36, Ward No-16. Darwha, Tq-Darwha, Dist-Yavatmal.	Social Worker	Bur	
Md. Habibur Rahaman S/o Emdadul Hoque	78-B.DDA. Flat. Mata Sundori Road. New Delhi-110002	Social Worker	Ralia	
Md. Siraj Ahamed S/o Md. Naijeruddin	H.No.: 69, Sangaiyum Pham P.O.: Wangjing Dist: Thoubal Manipur State	Social Worker	My & sal Who	
Dr. Urmila Thakur D/o Avadh Thakur	Vill+P.O.: Dunhi Via: Garhpura, Dist: Begusarai State Bihar.	Social Worker	St. Thake	
MD. Razi S/o Shaphiudivin.	H.No.:74, Vill: Lohani Tehsil – Shahabad dist: Hardio, State Una	75 Social	M. Rezi	
V. Venu Gopal S/o Sudarshan	11. No. – 11- 18 – 776 Viswakarma Veedhi, Kashibugga, Dist. Warangal – 506002, Andhra Pradesh	Worker	dober	
Bilasini Mahakud H/o Jugal Mahakud.	Vill-Ward-2.G.P Sambalpur.P.SDhanupali.P.S. Sambalpur.State-Orrissa.	A Pocial	tory!	

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(Dinesti Cimenta) Notary Libbic DRLHI (INDIA)

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People's Relief Organisation for Grossroot Reconstruction, Empowerment in Self-reliance & Sustemance. PULSE WELFARE SOCIETY

Rules and Regulations

1) NAME OF THE SOCIETY

PULSE WELFARE SOCIETY

2) MEMBERSHIP

Any person, male / female or institution, who is fully qualified for membership and agrees to abide by the rules & regulation of the Society and who is desirous for the attainment of the society may be admitted as a member.

- (a) Classification of Membership.
 - a) Founder Members,
 - b) Honorary Members,
 - c) Ordinary Members,
 - d) Institutional Members,
 - e) Associate Members,
 - f) Life Members.



ADMISSION AND QUALIFICATION FOR MEMBERSHIP

a) Founder Members:

The first signatories to the memorandum of association of PWS shall be the Founder members.

b) Honorary Members:

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Any person above the age of eighteen years, who has outstanding contribution in the field of social work, may be an honorary member of PWS.

c) Ordinary Members:

Any person above the age of eighteen-years / organisation / institution, who shall help the society to attain its aims and objects economically, shall be an ordinary member for the period covered by his/her/its subscription.

d) Institutional Members:

Any institution, firm, association of the voluntary agencies, public trust, non-profit company or co-operative society may apply for an inversing and will be represented in PWS by one representative of the institution(s) duly authorised by the governing body of the institution concerned.

c) Associate Members:

Any person above the age of eighteen years, agreeing in writing to be bound by the aims and objectives of PWS and is considered to be helpful in implementing the activities of PROGRESS may be emolled as an associate member.

f) Life Members:

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Any registered voluntary agency/ social welfare organisation, may be enrolled as a life member, besides, any person above the age of eighteen years, agreeing in writing to bound by the rules and regulations of PWS and subscribe to the same and whose memberships are approved by the Governing body of PWS.

All the above types of institutions or persons shall be admitted as members of PWS if they agree to abide by the rules and regulations of PWS and subscribe to the same, and whose membership is approved by the Governing body of PWS.

Be it noted that the power to admit member(s) is the sole and absolute power of the Governing body of PWS and the Governing body may refuse to admit any member without any remain hereof

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- All the members shall enjoy the right to participate in the regular activities of PWS, and to attend Seminars, Lectures, Discourses organised by PWS;
- All publications of PWS will be supplied at a subsidised rate to all the members;
- Each member is expected to render his/her/its voluntary service towards PWS as and when required;
-) Members shall have one vote each;
- Defaulting members shall not be allowed to take part in a meeting or vote;
- Any matter/ problem or suggestion put forward by the member(s) to PWS will be in effect to only if approved by the Governing Body of PWS.

VS shall maintain a Register of members containing the names, institutional/ residential dresses, occupations/ hature of voluntary services and the flate of admission. The Register will kept open for inspection to the members of PWS by at Jeast seven days' notice. .

GENERAL BODY

c General Body is the supreme authority of PWS. It will consist of all the members of PWS.

wer and Duties, functions of the General Body:

supreme authority of PWS shall vest with the General Body of PWS. The General Body shall usact the officers of PWS as per Memorandum of Association and Regulations of IS.

etings and Procedures:

are will be the following types of meetings:-

General Body Meeting:

General Body shall meet at least once in a year, at such place and time as the Governing Body rmines. The meeting shall be summoned by the Secretary General by the issuing a 15 days' ce and specifying the agenda therein. In this meeting, seven members shall form the quorum;

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we the power to take suitable action against the delinquent member after allowing him to defend his case. If no reply of the show-cause notice is received within a month, the Governing Body may take an expert decision.

inal expulsion order of the member shall be passed by a resolution at a General Meeting of by the votes of three fifth of its members present in the meeting.

loted that from the date of issue of the show cause notice till the date of finalisation of the fexpulsion, the member concerned shall have no voting right.

on or termination was wrongful and / or unlawful.

APPEAL AND RE-ADMISSION OF MEMBERS.

amber, whose membership is ceased to be member on the members annual subscription ng unpaid for two consecutive years after the prescribed period shall be re-admitted, d the Governing Body re-admits the member without any fresh admission fee or if all subscription are duly paid. All the appeals shall be referred to the General Body of the and the decision of the General Body shall be final.

RIGHTS AND PRIVILEGES OF MEMBERSHIP

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Any member of PWS has the right to elect and to be elected in any election of PWS to submit suggestion for discussion to the Governing Body and Sub-Committee on any natter;

o inspect the accounts of PWS by appointment with the Secretary General; orego his membership with prior information in writing to the Governing Body; o pay his subscription within the prescribed time;

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SUBSCRIPTION

The subscription fees shall be as follows

For Founder Members

2) For Honorary Members Nil

3) For Institutional Members : Admission Fee : Rs. 500/-

Annual Subscription : Rs. 2,000/-

Nil

4) For Associate Members : Admission Fee : Rs. 100/-

Annual Subscription : Rs. 5,000/-

5) For Life Members : Admission Fee : Rs. 10,000/Life Membership : Rs. 50,000/-

(5) CEASATION OF MEMBERSHIP

Any member shall cease to be a member:

- On his/ her/ its resignation from membership, informed in writing to and accepted by the Secretary General,
- ii, On his/her/its becoming insane/ insolvent,
- On his/her/its conviction of any offense found in connection with the formation, promotion, management or conduct of affairs of a society or a corporate body or of any offense involving moral turpitude,
- iv) On his/her death,
- v) On dissolution/ non working of the institution/ organisation,
- on the member's annual subscription remaining unpaid for two consecutive years after the prescribed period, provided the Governing Body readmits the member without any fresh admission fee or if all arrears subscriptions are defly fend. During the two years after the prescribed period the member shall have no voting again.
- regulations of the society if found by the Governion Body, he she/it may be, after due enquiry, censured, suspended or expelled from the member/ship by the Governing Body. In that case the Governing Body shall first serve the member/(s) concerned with a show-cause notice showing therein the charges framed and ask him/her/it to submit the statement in his/her/its defense within a month. On receipt of the explanation the Governing Body shall

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Saal General Meeting:

threis also known as the Statutory General Meeting. It shall be held once in every year and not later than 15 months after the last Annual General Meeting. It shall be convened by the Secretary General according to the directions of the Governing Body by giving a notice of 15 days. specifying the venue, date and time and the following agenda:

- To confirm the minutes of the last Annual General Meeting, and of special General 1) Meeting, if any.
- b) To adopt, with or without modification, the Secretary General's report of the society's activities for the previous year;
- To pass audited accounts for the said year; c)
- d) To appoint the qualified auditor or auditors;
- c) To transact such business as may be fixed by the Governing Body;
- To transact such other business as may be brought forward by giving 14 days' notice by () any member;
- To conduct General election and to elect Governing Body members and office bearers. 2) One third of the total members with voting rights at the General Meeting shall constitute a quorum.

iii) Emergency Meeting:

may be held to consider only emergent affairs. The President be consultation with the Secretary General shall decide the urgency of the affair. If both or one of their differ, the matter will be decided by the Governing Body for whom the meeting shall be necessare it may be called on by a 24 hours' notice. The quorum shall be the same as is required in the General Body Meeting.

IV) Special General Meeting:

All General Meetings other than Statutory General Meeting will be special General Meetings. It may be convened by the Governing Body at any time in view of the urgency of the matter; or by a request in writing duly signed by one fourth of the total members by specifying the business to bo dealt there, or for consideration of addition, alternation or amendment of the memorandum association/ rules and regulations. The quorum shall be the same as in Annual General Meeting For convening this type of meeting, 7 days' notice is essential.

the meetings must be sent to every member of the body concerned. The neeldental mission to serve notice of a general meeting to a few members or the non-receipt of notice by a waternbers shall not affect the validity of the meetings or its proceedings. Minutes of all the teetings must be kept and must be circulated to the members of the body concerned within 30 tys.

case of requisite meetings, the meeting shall be convened within 7 days in case of Governing and within 30 days in case of special General Meetings.

case of emergency meeting, the resolutions adopted there at, should be circulated among the mbers.

meeting, it shall be adjourned. It may be held at any suitable date, time and place later to be ided by the members present. In case of requisite meeting no meeting shall be held if any of the uistitioners do not turn up.

President, or in his absence, the Vice-President shall preside over any or all meetings, and in ence of both of them, the members present shall elect a President of the meeting. All questions one the meeting will be decided by the majority votes, each member having one vote. In case of a, the President shall have a second or a casting vote.

GOVERNING BODY

Governing Body will manage the administer the affairs of the Society and will be accountable ac General Body of the Society.

composition:

Governing Body shall consist of not less that 8 and not more than 21 persons, covering all s of members, who will be elected by the General Body at the annual general meeting after v four years.

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y filice - bearers:

The office-bearers of the Governing Body of PWS shall consist of the President, vice—President(s). Secretary General, three Joint Secretaries and Treasurer, and will be elected at the time of the election of the Governing Body.

c) Election of Governing Body and its mode:

- The members of the Governing Body shall hold office for four consecutive years. The office bearers of the Governing Body shall also hold office for the same four years. The Governing Body may co-opt any member(s) to fill any vacancy in the Governing Body and member(s) thus co-opted shall hold office till the next election of the Governing Body of PWS.
- i) A member of the Governing, Body shall cease to be so on ceasing to be the member of PWS as per Rules and Regulations of PWS.
- Body Meeting.

1) Powers and Duties of the Governing Body:

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- The Management of the affairs of PWS shall be vested to the Governing Body.
- i) The Governing Body shall determine its own rules and regulations.
- to deal with such matter(s) as it may direct and may appoint to that Committee(s) / Subcommittee(s) / Board of Trustee(s) / Subcommittee(s) / Board of Trustee(s) / any member besides the prembers of the Governing
 Body.
- v) The Governing Body may, from time to time, appoint such salaried staff(s) as it considers necessary for the administration of PWS upon such terms and conditions as it thinks fit and may discharge or dismiss the staff.
- The Governing Body shall review the activities and programmes of PWS and reports of the Committee(s)/ Sub-Committee(s)/ Board of Trustee(s), and shall lay down the policies regarding its administration, finance, programmes and programy.
- The management of the affairs of PWS and the dispositions of its finance and property shall be vested to the Governing Body which shall have the power to run and hold fund(s).

- Deriy and other asset(s), to take and give loans, and to perform such other functions as may be necessary to further the objectives of PWS.
- vii) In addition to the above, the Governing body shall be specifically responsible for discharging the following duties:-
- a) To summon the Annual General Meeting of PWS.
- b) To accept donation, gift, subscription, moveable or immovable property for fulfilling the objectives of PWS
- of PWS as deemed necessary or expedient for the purpose as for GM who
- To keep proper accounts of PWS and to open bank account(s) in the name of PWS in one or more banks.
- e) To open branches of PWS for better management and to constitute committees for the administration of such branches.
- PWS as per the policy and direction of the Governing Body. The number of the members of the board shall not be less than two (2) or more than four (4) and the Trustees must be the members of PWS The Trustees must submit half-yearly reports to the Governing Body regularly.

) Duties of the Office-hearers of the Governing Banky of the Seciety?

resident:

He/she shall:- (i) preside over all meetings of PWS, and (ii) take all disciplinary actions such as emoval, dismissal etc., in consultation with the Governing Body, against any member of PWS.

'ice-President(s):

the absence of the President, the senior Vice - President, present in the meeting, shall preside ver it.

ccretary General:

c/she shall:- (i) convene all meetings of PWS; (ii) record and maintain minutes of all meetings all other documents; (iii) carry out the day to day administration of PWS; (iv) issue general.

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Encige. (v) receive all application for membership of PWS which shall thereafter be placed the Governing Body; (vi) ensure that the Register of Members be maintained correctly; (vii) sign on behalf of PWS all receipts for all sums received; (vii) sign and give pay order on all bills for payments; (ix) ensure that annual and other statutory returns are submitted to the proper undrorities timely and in accordance with the provisions of the Act concerned; (x) advice the Joverning Body in all matters of policy regarding programme, finance, property and administration; xi) appoint all staff; (xii) be responsible for the implementation of the policies and programmes of WS; and (xiii) transact all other business subject to the direction of the Governing Body.

re isurer:

e/she shall; (i) receive all sorts of subscription, donations and money on behalf of PWS and sburse funds as per its objective on the authorization of the Secretary General; (ii) deposit all ceipts in any scheduled bank and maintain eash book and other books of accounts properly at the gistered office of PWS in accordance with the provision of the law and acts; (iii) ensure that the counts of PWS are duly audited once in a year and that the Balance Sheets and Audit Reports e obtained from the Auditor in compliance with the Secretary General's provision.

Governing Body Meeting: It shall meet at least three times in a year at such place and time as a Secretary General determines. The meetings shall be summoned by the Secretary General by vineta reflect of 7 days and specifying the agenda therein. Five members shall form the quorum.

Requisite Meeting: Any five members of the Governing-Body may request a requisite meeting the Governing Body upon a written petition to the President or the Secretary General mentioning business to be dealt with in such a meeting. The quorum shall include the requisition with litional to five members.

ADVISORY BOARD

re will be an Advisory Board consisting of representatives from different regions of India. The irperson of the Advisory Board will be nominated by the Governing Body. The Board will be t at least twice a year and will recommend ways to improve the functions of the Society. Rolance.

DURCE OF INCOME AND UTILIZATION OF FUNDS

the attainment of the objects of PWS.

PWS will organize cultural function, fairs, for mobilizing, collecting tunds for the attainment of the objects of PWS.

he funds of PWS may be raised by:-

- Subscription from members and donations from members and persons who are not members.
- Receiving deposits from members and non-members on such terms and conditions as the Governing Body may direct from time to time.

Obtaining grants, donations, subsidies and loans from Government, State and Central, Khadi

& Village Industry Commission and any other donor agencies, both national and international.

The funds of the Society will be solely utilized for attaining the objectives of the Society.

2) SAFE CUSTODY OF FUNDS

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The Governing Body or the Board of Trustees of PWS, if appointed, shall be responsible for the safe custody of the funds and the assets of PWS.

The funds of the Society shall be kept in one or more Scheduled Bank/(s) and be invested in any securities specified under Section 20 of the Trust Act 1882.

The operation of the Bank Account(s) shall be carried out 6x per the resolution of the Governing Body.

BOOKS OF ACCOUNTS AND INSPECTION

'S shall maintain Books of Accounts properly which shall be audited annually by one or more lifted Auditor(s). The books of accounts and others statutory books shall be kept open for ection of the members of the Governing Body during usual office hours, and the same shall be a to inspection of the members at such time and place as the Governing Body directs on a ten request made be any member.



J. CCOUNTING YEAR

The financial year of PWS shall be from 1st April to 31st March of the next year.

(D) ALTERNATION OF MEMORANDUM OF ASSOCIATION AND RULES & REGULATION

The Memorandum of Association and Rules and Regulations of PWS may be altered, modified, rescinded or added to by special resolutions passed by the members in the General Meeting called for the purpose by affice fourth of the members present at such meetings. Any amendment in the Memorandum of Association and Rules of and Regulations will be carried out in accordance with procedure laid down under the Spoiety Regulation Act 21 of 1860.

(16) DISSOLUTION OF THE PROCRESS! -

PWS may be dissolved by a resolution of that effect passed by the three-fourths of the members of PWS present at a General Meeting. The said incering shall also decide the manner of disbursement of the funds and assets of PWS, it any rather dissolution as per the provisions laid down the Societies Registration Act 21 of 1860.

(17) LEGAL SUITS AND PROCEEDINGS

These are subjected, the provisions of Subjects Rogistration Act, 21 of 1860. All legal suits and legal proceedings by of against of PWS: shall rifn in the name of the President or Secretary General or by such person as small be appointed by the Board of Govern as small be appointed by the Board of Govern as small be appointed by the Board of Govern as small be appointed by the Board of Govern as small be appointed by the Board of Govern as a small definition of Delhi.

All the provisions undersall the sections of the Society.

National Capitals lengtory of Delhi society.

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MD. SIRAJ AHAMED

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President

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Treasurer